

**Our Lady of Perpetual Help Parish Pastoral Council Meeting**  
**Meeting Minutes**  
**04-20-2026 7:00pm**  
**Parish Center Third Floor Conference Room 1**

**PPC Members Present:**

Fr. Jerry Boland X	Mike Crowe X	Matt Kline X	Danielle Schuh X
Chad Barney X	Kevin Dougherty X	Margaret Pasquesi	Tracey Zabriskie
Kim Bredemann	Tom Huffman X	Laura Roche	
Brian Callahan X	Marilyn Jansen X	Cindy Rourke	
Sara Carsten X	Elisa Kline X	Kevin Ryan X	

**OLPH Mission:** Our Lady of Perpetual Help Parish is a family of believers in Christ who strive to live according to His teachings. We take as our mission in the world the living out of the Gospel of Jesus.

Opening Prayer- Tom Huffman

**Introduction of Fr. John Trout**

Fr. Jerry and Sara Carsten introduced and welcomed Fr. John. Fr. John provided background on his missionary work and his roles as pastor at St. Joe's in Libertyville and St. Anne's in Barrington and shared some of his perspective about leadership. Fr. John is very excited about the OLPH community and we look forward to welcoming him on July 1<sup>st</sup>.

**March Minutes were approved – Danielle Schuh**

**Bylaw Update Project – Mike Crowe / Matt Kline**

Mike Crowe thanked Matt Kline for his diligent work on the updated Bylaws. Matt Kline provided an update and described the changes to the Bylaws. Most of the revisions were to remove items that no longer applied to the PPC, as well as updating for Archdiocese incorporations. Matt passed out hardcopies of the draft, and is sending this to everyone via email. Matt asked that we provide comments within two weeks (May 4<sup>th</sup>) and we will vote on the Bylaws at the next meeting, May 18<sup>th</sup>.

**Leadership Updates for 2026-27**

Mike Crowe provided an update on PPC leadership for next year: Marilyn Jansen will become Chair, Elisa will serve as Vice Chair, and Danielle will continue to serve as Corresponding Secretary next year.

## **Bereavement Ministry Needs – Marilyn Jansen**

Marilyn Jansen shared that the Bereavement ministers are really stretched at this time and could really use additional help. Marilyn spoke of the important role of this ministry and described the work. Fr. Jerry discussed how grateful he is to our bereavement ministers; they are a huge support to those facing loss and have a critical role in the parish. Anyone interested should reach out to **Janet Pomillo** at: [j.pomillo@sbcglobal.net](mailto:j.pomillo@sbcglobal.net) Kevin Dougherty also suggested including this need in an upcoming Bulletin.

## **Ministry Update – Parish Life – Matt Kline / Kevin Ryan / Kevin Dougherty**

Matt Kline, Kevin Ryan and Kevin Dougherty provided updates on the ministries that make up Parish Life. Those include Youth Ministry (Grades 6-12), Business Networking, the Men's Club, and Parish Engagement, A description of each was provided, including active participants and stated mission.

## **Pastor Updates – Fr Jerry**

### **McDonnell Hall / Capital Campaign Project Update**

Our first Mass was held in McDonnell Hall on Easter at 9:30, and it went great. There are still some mechanical issues, but in general, we are 90% finished with all of the work.

Parishioners have been great fulfilling their pledges and our projects are on time and in process. Elevator drawings are complete and will go out to bid. Additional exterior security lights will be installed over the summer.

### **Parish Vitality**

We had a remarkable Holy Week and Easter with Masses very full / overflowing, we had the most candidates in OCIA in recent years, and all things are going well. Enrollment in the school and Religious Education both look great.

### **Security Audit Update**

A Five Year plan has been created, and the PPC will receive copies of the audit to get feedback from the group.

### **Amy Ball- New Director of RE**

Fr. Jerry is excited about our new Director of Religious Education, Amy Ball. Fr Jerry was excited about what she will bring to the role with experience as both a school teacher and catechist.

### **Parish Staffing & Budget**

Fr. Jerry reiterated that we are fortunate to have Amy Ball in place. There are a few staff retirements this year, but Amy Mills had been very proactive in her approach to staffing needs.

Fr. Jerry advised that we are in the final phase of preparing next year's budget, and that it should be approved by our next meeting.

### **OLPH United – Mike Crowe**

Mike Crowe announced that OLPH United will be a priority in the coming weeks and months and to be aware that there will be emails forthcoming about committees, etc.

### **PPC recruitment – Mike Crowe**

We will have a smaller class this year as we have several members who graciously extended their term due to the transition to a new pastor this year. We are revisiting several strong candidates from last year and will hold discussions with them prior to the next PPC meeting.

### **Closing Prayer – Brian Callahan**

### **Meeting Minutes – Elisa Kline**

**Next Meeting: May 18th 7pm Parish Center 3<sup>rd</sup> Floor**

**Thank you for fellowship: Snacks- Matt Kline  
Beverages- Danielle Schuh**