

Our Lady of Perpetual Help Parish Pastoral Council Meeting

Meeting Minutes

01-12-2026 7:00pm

Parish Center Third Floor Conference Room 1

PPC Members Present:

Fr. Jerry Boland X	Mike Crowe X	Matt Kline X	Danielle Schuh
Chad Barney X	Kevin Dougherty X	Margaret Pasquesi X	Tracey Zabriskie
Kim Bredemann X	Tom Huffman X	Laura Roche X	
Brian Callahan	Marilyn Jansen	Cindy Rourke X	
Sara Carsten X	Elisa Kline X	Kevin Ryan X	

PPC Mission: OLPH is a family of believers in Christ who strive to live according to His teachings. We take as our mission in the world the living out of the Gospel of Jesus.

Opening Prayer Brian Callahan 7:05

Approval of November Minutes Danielle S. 7:09

Ministry Appreciation Update Mike Crowe

- Question/Roadblocks, etc.
 - Double sided banners are being ordered
 - A family is needed to bring up the gifts
 - Tonya Likowski was suggested as an appropriate choice.
 - Set up in the Playdium can begin at 12:45 after the kids basketball sessions.
 - There will be a Zoom call to discuss logistics on Tuesday, 1/20, at 7:30 ●
- Music - Russell is all set.
- There was discussion on whether or not to add more accompaniment. The decision was made to just go with Russell.

OLPH United Planning to begin in February Mike Crowe

- Let Mike know if you are interested in helping to plan.

PPC Recruiting Process Mike Crowe

- It was decided that Laura, Kevin, and Mike will each stay on for one more year to provide continuity amongst the other changes happening in the Parish.
- Two spots will need to be filled. It was suggested and supported that these be chosen from the pool of candidates from the previous round.

The Parish Pastoral Guide Book Introduction Mike Crowe

(This is in addition to the Parish Profile)

- This is in response to the Archdiocese reinforcing the need for active PPCs ● Guide book outlines how PPC can be structured and run, how to recruit new members, etc.
- There are documents in the current one that may need to be updated.
- Helpers will be needed for this starting in March or April.

Pastor Orientation Mike Crowe

- This was very helpful for Fr. Boland
- Orientation for new pastor
- The PPC should play a role in helping to introduce and welcome the new pastor (
 - Role should be more of a social one
 - If Interested in helping, reach out to Mike)

Ministry Update: Liturgy & Worship Cindy Rourke / Kim Bredemann

- The group meets every month and is very well run
- Did a great job with the decorating of the church for Christmas
- It was discussed that people have been missing the cup at 9 o'clock Mass and other times when it has not been available.
 - Fr. Boland shared that the cup has been suspended due to the high flu levels this time of year. Other times, it depends on the number of eucharistic ministers available and the fact that so many are not willing or refuse to do the cup. Part of the reason is the presumed expectation that they would have to finish whatever is left in the cup.
- Altar servers -
 - There has been a gap in scheduling and training for altar servers. Fr. Roy met with 5 parents who are interested in it on. Liz Pema is willing to be the main contact person.
- Ushers and greeters have access to First Aid supplies (including water, etc.) that have been set up in the closet to the right on the west side of the church near the main entrance.

Pastor Updates: Fr. Jerry Boland

Administrative Items:

Clergy Staffing

- Fr. Boland has put the word out that OLPH is looking for a 4th priest to help fill in due to the loss of Fr. Jim and due to Fr. Roy's injury.

Budgeting Process / Staffing for next year (July-June)

- In the preliminary phase
- Director of Religious Ed position posted - Mary Lynn is in charge of hiring, if you have suggestions
- Much will be put together during February and will be set by March
- McDonnell Hall

- Starting to open up for use
- Some finishing touches still remain
- Occupancy and Permit process went well
- Updates needed to be made to the fire detection system
- Question came up about what can be done with old chairs and tables
 - Can be donated
 - Parishes can request used ones through the Archdiocese website
- Should be ready for its first Mass the First Sunday of Lent

evOLve Ministry Update

- Adult Ministry (formation and education)
 - Pat Connery has run it for many years and is ready to hand it off to someone else ●
- Putting together a list of things to think about and look for in new candidate for the PPC to perhaps look over. Age consideration? Is younger better? What can move the program into a “new direction”?
- Should the position be on a rotational basis or for a shorter term, perhaps a term of office?
 - Should there be a board rather than an individual?

Closing Prayer Laura Rouche